



# COLLEGE OF AGRICULTURE

(S.K.N. Agriculture University, Jobner)

Pathredi, Kotputli, District: Kotputli-Behror (Rajasthan), 303107

Azadi Ka  
Amrit Mahotsav

Dr. M. K. Sharma  
Dean

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No.F./Actts/COA/KTP/2025-26/1030

Dated:25.02.2026

## Open Tender Notice

Sealed tenders are invited from the reputed firms/OEM for the **Supply of Furniture and Fixtures for Laboratories at COA, Kotputli**. The tender can be downloaded from state procurement portal Website [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) and on university website [www.sknau.ac.in](http://www.sknau.ac.in) or can be taken from college during office hours from 25-02-2026 to 09-03-2026. The tender will be accepted up to 09-03-2026 (12.00 a.m.) and will be opened on the same day at 12.30 a.m. by the competent committee at College of Agriculture, Pathredi, Kotputli. Approximate purchase can be increased / decreased and F.O.R. at College of Agriculture, Pathredi, Kotputli. The detailed information regarding above mentioned tender is available at our office and website [www.sknau.ac.in](http://www.sknau.ac.in). The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof.

S. No	Particular	Quantity	Tender Fee Rs	Amount Rs.	EMD @2%
1	Supply of Furniture and Fixtures for Laboratories at COA, Kotputli	As per requirement or G Schedule	500/-	885000/-	17700/-

  
DEAN

### Copy to

1. P.S To Hon'ble Vice Chancellor, SKNAU, Jobner
2. The Comptroller, SKNAU, Jobner is requested to nominate member on dated 09-03-2026 for finalizing open tender.
3. The General Manager, District Industries Centre, Kotputli-Behror to requested to nominated a member on dated **09-03-2026** for finalizing open tender
4. The Treasury officer, SKANU, Jobner
5. Incharge, CIMCA, SKNAU, Jobner to upload tender on university website and [sppp.rajasthan.gov.in](http://sppp.rajasthan.gov.in) portal.
6. Convener, TAP Committee, COA, Kotputli.
7. Account section, COA, Kotputli.
8. All Notice Board/ COA/Tahsil office/Panchayat office Kotputli/Paota
9. Gourd file

  
DEAN  
C.O.A., Kotputli  
Distt-Kotputli-Behror

## Terms and condition for purchasing of items at College of Agriculture

1. Important annexure/documents except technical bid should be kept in **envelope 1** along with tender fee DD if not already paid to this office and earnest money DD.
- 2 **Envelope 2** should contain only financial bid and it will be opened only when technical bid of the tenderer is passed
- 3 Submit a sealed envelope containing both envelope 1 and 2 to the office on or before 12.00 AM of 09-03-2026.
- 4 Tender for "**Supply of Furniture and Fixtures for Laboratories at COA, Kotputli**" for College of Agriculture, Kotputli should be mentioned on the top of envelop and should be sent in sealed envelope addressing the Dean, College of Agriculture, Pathredi, Kotputli, Distt. Kotputli-Behror (Rajasthan), 303107.
- 5 The Firm has to submit valid & duly signed PAN and GST certificate (photocopy)
- 6 The firm must submit three years of turnover certified with CA. or GST Return
- 7 The firm must submit forfeit certificate
- 8 The firm must enclose Authorised Dealer/ OEM Certificate.
- 9 The firm deposit 2 % Security or EMD Rs. 17700/- amount with tender documents and supply item within a month at COA, Pathredi, Kotputli.
- 10 The value of the work order against this tender will be maximum of Rs. 885000/-. It will be increase and decrease as per budget
- 11 The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof
- 12 The Rate should be quoted F.O.R College of Agriculture, Pathredi, Kotputli
- 13 Tender for purchasing of items for College of Agriculture should be mentioned on the top of envelope and should be sent in sealed envelope addressing Dean, College of Agriculture, Pathredi, Kotputli (Rajasthan)-303107
- 14 No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work i.e. supplies, verification by purchaser.
- 15 The tenderer must put his signature and stamp on every paper of tender including terms and condition
- 16 The prices should be type written clearly in ink against each items. Cutting should be avoided as erroneous and overwriting are not permissible.
- 17 Any lapse in time may lead to action against the tenderer under RTPP 2012, RTPP 2013 and other rules laid down by Rajasthan Govt. from time to time and the penalty (L.D.) will be charged.
- 18 The material should adhere to the specification provided in G- Schedule.
- 19 Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time
- 20 The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per Page 4 General finance and audit rules if the material is not supplied within time as per the following.
  - a) Lapse of one fourth period than the stipulated time – 2.50%

- c) Lapse of half to three fourth period than the stipulated time - 7.50%
- d) Lapse of more than three fourth period than the stipulated time - 10%
- 21 The tenderer will have to sign the "Declaration of the bidder regarding qualification (Appendix A), Declaration by tenderer (Appendix B), Memorandum (Appendix E) and Annual turnover (Appendix F).
- 22 The tenderer will have to sign "Fall clause"(Appendix D attached) stating that he will have to supply the material to other departments, corporations, boards, PSUs on the same minimum quoted rates as to the college till the contract expires. .
- 23 The tenderer shall give an undertaking that his firm has not been black listed (Appendix C attached). If it is found otherwise then bid security, performance security will be seized and court case will be registered against him.
- 24 The rates quoted must be Freight on Receipt (FOR) at College of Agriculture, Pathredi, Kotputli otherwise installation, cost of packing, forwarding, freight etc. and all other charges be given. No amount other than that is quoted in financial bid will be paid.
- 25 All taxes and excise duty if any to be charged extra should be mentioned clearly.
- 26 Supporting documents shall be verified with originals during the tender process. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process
- 27 The Bid Security amount of the successful bidder may be adjusted in performance security of the bidder
- 28 Tender will be cancelled if the security deposit or tender fee is not submitted.
- 29 Every bidder will have to sign performance contract on Rs. 100 stamp paper & the expenses will be borne by him (Performa attached)
- 30 Successful bidder will have to deposit performance security amount of @ 5 % of the order given to the bidder in the form of DD favoring Dean, College of Agriculture, Kotputli.
- 31 Dean, College of Agriculture, Kotputli reserves the right to seize in part or whole amount of Performance security, Bid Security money if the tenderer violates the terms and conditions or fails to complete any provision.
- 32 The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules.
- a If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
- b If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
- c If there is mistake in figures and words, then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per (a) &( b) listed above.
- 33 Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.
- 34 The tender form should be filled as per given terms and conditions.

**Declaration by the Bidder regarding Qualification**

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their Notice Inviting Bid No. .... Dated..... I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Place:

Name:

Designation:

Signature of Bidder



**DECLARATION BY TENDERERS**

*(Strike off whichever not applicable)*

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be **forfeited** in full and the tender if any to the extent accepted may be cancelled.

**Signature of Tenderer with seal**

A handwritten signature in black ink, consisting of a stylized, cursive-like name or set of initials, located in the bottom right corner of the page.

**DECLARATION BY TENDERERS**

I/We hereby declare that we are not **blacklisted** by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

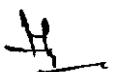
**Signature of Tenderer with seal**



**FALL CLAUSE CERTIFICATE**

This is to certify that we have offered the maximum possible discount to you in our Quotation No. \_\_\_\_\_ dated \_\_\_\_ The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/PSU's/Central Govt./State Govt. Autonomous bodies/Central/State Universities/Central/State Educational Institutions during the period of contract failing which the "FALL CLAUSE" will be applicable. In case, if the price charged by our firm is more, purchasing will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

**Seal and Signature of the Tenderer**



**FORM No. 1 [See rule 83 of RTTP]  
Memorandum of Appeal under the Rajasthan Transparency in  
Public Procurement Act, 2012**

Appeal No .....of .....

Before the ..... (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
.....  
.....

..... (Supported by an affidavit)

7. Prayer:

.....  
.....  
.....

Place .....

Date .....

**Appellant's Signature**



**Annual Turnover**

Certificate we hereby declare that the annual turnover of our firm is as under.

<b>S.No</b>	<b>Financial Year</b>	<b>Turnover ( In Lakh)</b>
1	2022-2023	
2	2023-2024	
3	2024-2025	
<b>Total Turn Over</b>		
<b>Avg. Turn Over</b>		

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

**Signature of Tenderer with seal**

Verified by C.A. with UDIN

**Affidavit**

(On non-judicial stamp paper of 100/-)

I..... S/o ..... Aged..... yrs, residing at ..... Proprietor/Partner/Director of M/s ..... do hereby solemnly affirm and declare that

(a) My/our above noted enterprise M/s ..... has been issued acknowledgement of Entrepreneurial Memorandum Part-II by the District Industries Center..... The acknowledgment No. is ..... Dated ..... and has been issued for manufacture of following items:

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi)

(b) My/our above noted acknowledgement of Entrepreneurial Memorandum Part-II has not been cancelled or withdrawn by the Industries Department and that the enterprise is regularly manufacturing the above items.

(c) My/our enterprise is having all the requisite plant and machinery and is fully equipped to manufacture the above noted items.

Signature of proprietor /Director  
Authorized Signatory with Rubber  
Stamp and date

**Verification**

I..... S/o ..... Aged ..... yrs. residing at ..... Proprietor / Partner/ Director of M/s ..... Verify and confirm that the contents at (a), (b) and (c) above are true and correct to the best of my knowledge and nothing has been concealed there in. So, help me God.

Deponent



**COLLEGE OF AGRICULTURE**  
(S.K.N. Agriculture University, Jobner)  
Kotputli, District:Kotputli-Behror (Rajasthan)-303107  
Technical Specification G Schedule

G-Schedule

S. No.	Particulars /Items	Specification	Qty.
1.	<b>Island table</b>	Length- 4875mm Breadth- 1218 mm Height- 912mm Electric fitting provision Structure designed for heavy-duty academic use High quality ply board (18mm thickness as per structural requirement) Margin should be of sagwan Sunmica should be 0.8mm Firm should be certified with ISO 9001:2015	03 nos.
2.	<b>Island table cabinet</b>	Length- 1016mm Breadth- 508mm Height- 660mm High quality ply board (18mm thickness as per structural requirement) Margin should be of sagwan Sunmica should be 0.8mm Channel should be of good brand like century and others Handle should be pure S.S Firm should be certified with ISO 9001:2015	30 Nos
3.	<b>Wall rack Almirah</b>	Length- 1219mm Breadth- 609mm Height- 914mm High quality ply board (18mm thickness as per structural requirement) Margin should be of sagwan Sunmica should be 0.8mm Channel should be of good brand like century and others Handle should be pure S.S Firm should be certified with ISO 9001:2015	10
4.	<b>Computer Counter</b>	Length- 914mm Breadth- 609mm Height- 762mm High quality ply board (18mm thickness as per structural requirement) Margin should be of sagwan Sunmica should be 0.8mm	10

		<p>One side drawer  Channel should be of good brand like century and others  Handle should be pure S.S  Firm should be certified with ISO 9001:2015</p>	
5.	<b>Table Counter for computer</b>	<p>Length- 1829mm  Breadth- 914mm  Height- 762mm  High quality ply board (18mm thickness as per structural requirement)  Margin should be of sagwan  Sunmica should be 0.8mm  Channel should be of good brand like century and others  Handle should be pure S.S  Firm should be certified with ISO 9001:2015</p>	01

**COLLEGE OF AGRICULTURE**  
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**Specification**

S. No.	Particulars /Items	Specification	Qty.
1.	<b>Island table</b>	Length- 4875mm Breadth- 1218 mm Height- 912mm Electric fitting provision Structure designed for heavy-duty academic use High quality ply board (18mm thickness as per structural requirement) Margin should be of sagwan Sunmica should be 0.8mm Firm should be certified with ISO 9001:2015	03 nos.
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4.	<b>Computer Counter</b>	Length- 914mm Breadth- 609mm Height- 762mm High quality ply board (18mm thickness as per	10

*Handwritten signature*

		structural requirement) Margin should be of sagwan Sunmica should be 0.8mm One side drawer Channel should be of good brand like century and others Handle should be pure S.S Firm should be certified with ISO 9001:2015	
5.	<b>Table Counter for computer</b>	Length- 1829mm Breadth- 914mm Height- 762mm High quality ply board (18mm thickness as per structural requirement) Margin should be of sagwan Sunmica should be 0.8mm Channel should be of good brand like century and others Handle should be pure S.S Firm should be certified with ISO 9001:2015	01

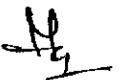
**Signature of Tenderer with seal**

**COLLEGE OF AGRICULTURE**  
(S.K.N. Agriculture University, Jobner)  
Kotputli, District:Kotputli-Behror(Rajasthan)-303107

**Financial Bid**

S. No.	Particulars /Items	Estimated Cost (Rs)	Quoted rate (Rs) including GST& all taxes
1.	Island tables (03 No.)	420000=00	
2.	Island table cabinet (30 No.))	105000=00	
3.	Wall rack Almirah (10 No.)	240000=00	
4.	Computer Counter (10 No.)	80000=00	
5.	Table Counter for computer (01 No.)	40000=00	
<b>Total</b>		<b>885000=00</b>	

Tenderer



## Format for Uploading NIB on SPPP Portal

1. Select Uploading for:\*

Select any one

a. NIB

For Open Competitive Bidding & Rate Contract

b. Invitation for Bid

Only for Limited Bidding

c. Invitation for Bid

Only for Single Source Bidding

d. Invitation to Proposal (REP)

Only for Two Stage Bidding

e. Swiss Challenge (SCM)

Open Competitive Bidding under Swiss Challenge

2. Financial Year:\*

2025-26

3. Department:\*

College of Agriculture, Kotputli

4. NIB Reference No:\*

F.O/Accttr/COA/KTP/2025-26/1030

5. NIB Publish Date:\*

25-02-2026

6. No. of Bid Invited:\*

01

Enter value between 1 to 99

7. Select Document Language:\*

English

Hindi

English & Hindi

For Nodal Office Use only ( Do not Fill)

❖ NIB Reference No.

❖ NIB Id.

❖ NIB Code.

❖ UBN No.

## Format for Uploading Bid on SPPP Portal

1. Bid Type:\*

Goods	<input checked="" type="checkbox"/>	Service	Works
Consumable		Consultancy	Bridge
Stationary		Service	Building
Steel Furniture		Physical Services	Road

2. Bid Sub Type:\*

3. Bid Pattern:\*

Open Competitive Bidding

Rate Contract

4. Bid Title:\*

Supply of furniture and fixtures  
for laboratories of COA, Kotputli

5. Bid Amount:\*

885000/-

(In Word)

Eight lakh Eighty five thousand/-

6. Number of covers:\*

01

7. Bid Publish Date:\*

25.02.2026

8. Bid Submission End Date:\*

09.03.2026

9. Bid Open Date:\*

09.03.2026

10. First Appeal Hearing Authority:\*

Vice Chancellor

11. Second Appeal Hearing Authority:\*

ACS, Agri

12. Select Document Language:\*

English

Hindi

Both

13. Is Emergency Procurement:\*

Yes

No

Note: - \* Mandatory Fields

Seal & Signature