



**COLLEGE OF AGRICULTURE, FATEHPUR-SHEKHAWATI
SIKAR-332301, RAJASTHAN**

(Sri Karan Narendra Agriculture University, Jobner)

कृषि महाविद्यालय, फतेहपुर-शेखावाटी, सीकर-332301, राजस्थान

(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)

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DEAN

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No.F.(41)/Store/COA/FTR/2026/2965

Dated: 10.03.2026

Open Tender Notice

Sealed open tenders are invited from the reputed firms/OEM/Publisher for the Supply of **E- Books** at College of Agriculture, Fatehpur-Shekhawati, Sikar, Rajasthan. The tender can be downloaded from state procurement portal Website www.sppp.rajasthan.gov.in, university website www.sknau.ac.in or will be available on working days from day of publishing **4:00 PM of 10.03.2026 to 16.03.2026 up to 11:30 AM**. Form fee will be Rs. 500/-which can be paid in cash or DD in favour of **Dean, College of Agriculture, Fatehpur-Shekhawati** or download the tender form from the university's website and electronically transfer the fee to College of Agriculture, Punjab National Bank account number of 0657000103229564 with IFSC code PUNB0065700, branch Fatehpur-Shekhawati, and attach the copy as proof. The tender will be accepted up to **12:30 PM** on or before **16.03.2026** and will be opened on the same day at **2:00 PM** by the competent committee at College of Agriculture, Fatehpur-Shekhawati. The detail information regarding above mentioned tender is available at our office university website www.sknau.ac.in and <https://sppp.rajasthan.gov.in/>. The undersigned reserves the right to reject the tender without assigning any reason thereof.

S. No	Particular	Tender Fee	Amount Rs	EMD @2%
1	E- Books	500/-	5,00,000/-	10,000/-


DEAN

Copy to the following for information and further needful action:

1. The Comptroller, SKNAU, Jobner with request to nominate respective nominee on dated 16.03.2026 for completion of tender process.
2. The treasurer, SKNAU, Jobner
3. Incharge CIMCA, SKNAU, Jobner.
4. Convenor, Account section/Tender Committee, College of Agriculture, Fatehpur-Shekhawati
5. Commissioner, Information and Public Relation Directorate Jaipur to send tender for publishing in local Newspaper Like Dainik Bhaskar/ Patrika/ Rastradoot in Sikar division in lowest rate.
6. All Notice Board/Tehsil office/Panchayat office Fatehpur-Shekhawati.
7. Guard file.


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(Envelope-1)

Terms and conditions for purchasing of items at COA, Fatehpur-Shekhawati

1. Important appendix/documents except financial bid should be kept in **envelope 1** along with tender fee DD if not already paid to this office and earnest money DD.
2. **Envelope 2** should contain only financial bid and it will be opened only when technical bid of the tenderer is qualified.
3. Submit a sealed envelope containing both envelope 1 and 2 to the office on or before **12:30 PM of 16.03.2026**.
4. The firm/authorized dealer should have valid GST number, permanent address and PAN card.
5. The firm should have experience of supplying the required articles to university/college/govt. department with proof (List of ebooks supplied at respective places).
6. The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof.
7. Bidder will be liable to avoid by all terms and conditions given in tender documents.
8. No any request of bidder for modification/change in terms and conditions or addition of new terms and conditions will be considered (if any additional / modified terms and conditions mentioned by bidder anywhere in bid documents will automatically be nullified).
9. The e-Books of different renowned National/ International publishers of Agriculture and allied subjects are to be supplied. The maximum institutional discount rebate that you can offer should be mentioned against each category of (Foreign/ National publication category).
10. The rate/amount quoted by the bidder in the financial bid should be FOR destination at College of Agriculture, Fatehpur-Shekhawati, Sikar, inclusive of all taxes in the case. In the case of foreign publication, the original price in the foreign currency shell be mentioned in the invoice along with the Indian rupees (Rs.) charge in accordance with the approved rate of exchange as per GOC/RBI.
11. Catalogue should be currently generated and latest in any format.
12. Original e-book (registered with copyright act) will be accepted.
13. Quantity can be increased/ decreased substantially depending upon actual need and availability of funds on receipt of more fund.
14. All the e-books should be accessible through a single platform.
15. The platform should be cross platform compatible and accessible via multiple devices such as desktop, tablets and smartphones.
16. All e-books should be downloadable in PDF and HTML formats
17. EPUB format should also be included to ensure a better digital reading experience.
18. DVD backup should be optional. Alternatively, secure cloud backup or assess through a digital repository must be provided.
19. E-books must have multi-user assess with unlimited download facilities.

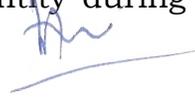
20. The company should provide multiple IP based access as well as username and password credentials for different stations of university jurisdiction. Also register students and staff to open books on other platforms.
21. The certificate must mention the originality of the authors and the quality of the e-books, validated on INR 100 stamp paper from the successful bidder at the of activation/supply.
22. 24/7 online should be provided with inbuilt remote access, a device friendly system and compliance with data privacy laws.
23. E-books should be installed in the library immediately after order/verification.
24. Periodic performance reviews will be conducted during the agreement period to ensure service quality if required.
25. Third party integration: Vendor must ensure that the platform integrates seamlessly with the library's existing systems.
26. No vendor lock in: Access credentials or digital content should not be tied to proprietary software ensuring usability beyond the contract period.
27. Detailed use analytics, including user access reports and most downloaded titles should be provided by the vendor periodically.
28. The documents attached by the bidder should be clearly readable failing which the undersigned has right to reject any firm.
29. The firm must submit three years of turnover certified with CA. or GST Return.
30. The firm must submit forfeit certificate.
31. The firm must enclose Authorised Dealer/ OEM Certificate.
32. The firm should deposit DD of 2% Security or **EMD Rs.10,000/-** amount with tender documents.
33. The Rate should be quoted F.O.R. **College of Agriculture, Fatehpur-Shekhawati.**
34. Tender for purchasing of items for **College of Agriculture, Fatehpur-Shekhawati** should be mentioned on the top of envelope and should be sent in sealed envelope addressing Dean, College of Agriculture, Fatehpur-Shekhawati, Sikar (Rajasthan).
35. No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work i.e. supply, installation and verification.
36. The tenderer must put his signature and stamp on every paper of tender including terms and condition.
37. The prices should be type written clearly in ink against each item. Cutting should be avoided as erroneous and overwriting are not permissible.
38. The e-books should adhere to the publishers provided in as per Appendix-I.
39. The tender will be available from day of publishing to **04:00 PM of 10.03.2026** which can be submitted up to **12:30 PM** on or before **16.03.2026** and the tender will be open at **02:00 PM** on **16.03.2026**. Incomplete tenders and tenders received late will not be entertained.
40. Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time.
41. The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per Page 4 General finance and audit rules if the material is not supplied within time as per the following:



- a) Lapse of one fourth period than the stipulated time – 2.50%
 - b) Lapse of one fourth periods but not half than the stipulated time – 5.00%
 - c) Lapse of half to three fourth period than the stipulated time – 7.50%
 - d) Lapse of more than three fourth period than the stipulated time – 10%.
42. The tenderer will have to sign the “Fall clause” (Appendix D attached) stating that he will have to supply the material to other departments, corporations, boards, PSUs on the same minimum quoted rates as to the college till the contract expires.
43. The tenderer shall give an undertaking that his firm has not been black listed. If it is found otherwise then bid security, performance security will be seized and court case will be registered against him.
44. Lowest price quoted will not qualify for selection of tender but quality and desired e-books will also be considered.
45. Supporting documents shall be verified with originals during the tender process. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process.
46. The Bid Security amount of the successful bidder may be adjusted in performance security of the bidder.
47. Tender will be cancelled if the security deposit or tender fee is not submitted.
48. Successful bidder will have to sign performance contract on Rs. 100 stamp paper & the expenses will be borne by him.
49. Successful bidder will have to deposit performance security amount of @ 5% of the order given to the bidder in the form of **DD favoring Dean, College of Agriculture, Fatehpur-Shekhawati.**
50. The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules.
- a. If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
 - b. If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
 - c. If there is mistake in figures and words then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per (a & b) listed above.
 - d. Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.

The tender form should be filled as per given term and condition:

1. There will be no exception in EMD in the bid. The bidder must submit EMD.
 2. Installation, Commissioning and Testing of e-books will be carried out completely by the supplier.
 3. Supplier/OEM are submitted the customer care (Helpline Number) office and headquarter situated in all over India.
 4. Department is competent to cancel the Tender without quoting any reason thereof.
 5. After the award of contract, the bidder is expected to execute the order before issue time.
- (i) Experience Criteria: - In respect of the filter applied for experience criteria, the Bidder should have regularly, manufactured, published and supplied books to any Central / State Govt Organization / PSU / Government Undertaking Company before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during at least two of the three



financial years. For fulfilling the experience criteria any one of the following documents may be considered as valid proof

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - b. Execution / Completion certificate by concerned buyer with order value.
- (ii) The Bidder or should have executed a single order up to the value mentioned in the Bid, i.e 50% of the tender value for e-books in at least one of the last three financial years to any Central / State Govt Organization. For fulfilling the Past Experience criteria any one of the following documents may be considered as valid proof
- c. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - d. Execution/Completion certificate by concerned buyer with order value.

Other Requirements:

1. Installation will be done by supplier free of cost. Access to the purchased eBooks shall be perpetual (lifetime access) and no Annual License Fee, Maintenance Fee, Platform Hosting Fee, or any other recurring charges shall be applicable
2. The supplier if required can visit the installation sites for compatibility.
3. The successful bidder has to demonstrate the working of various e-books.
4. All e-books will be installed in university website www.sknu.ac.in.
5. Payment will be made after satisfactory report of committee constituted by the Dean, College of Agriculture, Fatehpur-Shekhawati, Sikar as per terms and conditions of the open tender.

INSURANCE

1. It must be noted that normally all correspondence/reply to queries will be made only with the parties who has participated in the bidding process.
2. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, Additional terms and conditions if any.
3. Buyer can ask to verify all the orders and received payment details which are submitted in the bid.

Note: -

1. All required documents irrespective of whether mentioned or not otherwise are expected to be submitted on the letter head of the bidder/OEM, failing in which may result in disqualification of bidder/OEM from participating in the Bid.
2. Kindly read all the related terms and conditions carefully, not fulfilling ANY OF THE ABOVE criteria of the Bid will result in disqualification of the bidder from participating in the Bid.


DEAN

Declaration by the Bidder regarding Qualification

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bid No. Dated..... 1. I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Place:

Name:

Designation:

Signature of Bidder



DECLARATION BY TENDERERS

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer /Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be **forfeited** in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal



DECLARATION BY TENDERERS

I/We hereby declare that we are not blacklisted by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

Signature of Tenderer with seal



FALL CLAUSE CERTIFICATE

This is to certify that we have offered the maximum possible discount to you in our Quotation No. _____ dated _____

The prices charged for the stores supplied under tender should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/ PSU's/ Central Govt./State Govt. Autonomous bodies/Central/State Universities/Central/State Educational Institutions during the period of contract failing which the "FALL CLAUSE" will be applicable. In case, if the price charged by our firm is more, purchasing will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Tenderer



[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved: 4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....

.....

.....

..... (Supported by an affidavit)

7. Prayer:

.....

.....

.....

Place

Date

Appellant's Signature

Annual Turnover certificate

This is to certify that the Annual Turn Over for the last three year of the firm M/s.....is as under. These data are true and correct. The Audited/CA certified Balance Sheet/Profit and Loss A/C is attached.

S. No.	Financial Year	Annual Turnover (Rupees In Lakh)
1	2022-23	
2	2023-24	
3	2024-25	
	Total Turn Over	
	Avg. Turn Over	

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal



DECLARATION BY TENDERERS

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer/Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item/ebooks for which we have tendered.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal



Affidavit

(On 100 Rs Non Judicial Stamp)

I/We M/s.....Managing Partner/ Managing Director
having its Registered Office at..... and its
Factory Premises at..... do declare that I/we have carefully read
all the conditions of bid no.....dated.....including of all the
amendments in. Ref.....for supply of Ebooks for the Dean, College of
Agriculture, Fatehpur-Shekhawati, Sikar.

I/We agree that the Dean, College of Agriculture, Fatehpur-Shekhawati, Sikar may
forfeit bid security and/or performance security and debar me/us for a period
specifying in orders, if any information/document furnished by us is proved to be
false/fabricated at the time of inspection and not complying with the terms and
conditions of the bid document as presented in bid, All Conditions of bid and other
relevant documents

Note; to be attested by the notary

Signature of
Proprietor/Partner/Director
Authorized Signatory with Rubber stamp and date





COLLEGE OF AGRICULTURE, FATEHPUR-SHEKHAWATI

SIKAR-332301, RAJASTHAN

(Sri Karan Narendra Agriculture University, Jobner)

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(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)

Appendix -I

(Firms/Publisher/Authorized Distributer Letter head)

NAME OF PUBLISHERS

Here listed are the publishers for which the rate for E Books is published. Bidders must submit the authorization certificates. Discount % quoted for firm will not be considered without furnishing Authorization Certificates. Bidders must indicate the page number at which the authorization certificates of below listed companies are attached in the bidding document. A firm or authorized distributor may quote for multiple publishers.

Name of firm/company/Publisher	Page No. of authorization certificates with latest Catalogue
Indian Publishers	
Publisher 1	
Publisher 2	
Publisher 3	
Publisher 4	
Publisher 5	
Publisher 6	
Foreign Publishers	
Publisher 1	
Publisher 2	
Publisher 3	
Publisher 4	
Publisher 5	
Publisher 6	

1. Authorization Certificate from Principal Publisher.
2. Printed Product Catalogue and Price List for 2025-26 duly signed & certified by authorized signatory.
3. An undertaking may be given that the price list being furnished with the proposal will remain valid for the current tender irrespective of validity period.
4. If the tenderer fails to supply material within the stipulated delivery time period and material supplied other than specification specified in our tender, the College of Agriculture, Fatehpur-Shekhawati reserves the right to procure same or equivalent material from alternative sources at the vendor's risk, responsibility and cost. Any extra cost incurred in the procurement of the material from alternative source will be recovered from the Security Deposit / Bank Guarantee and Pending Bills and if the value of the materials under risk purchase exceeds, the amount of Security Deposit and/or Bank Guarantee and Pending Bills, the same may be recovered, if necessary, by due legal process.
5. Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support
6. If the issue/problem found in any item the bidder should resolve it within 72 hrs. In case if the issue is not resolved even after going through the process and waiting for more than 72 hours at Escalation Desk level also, the College of Agriculture, Fatehpur-Shekhawati reserves the right procure same or equivalent material from alternative sources at the vendor's risk, responsibility and cost. Any extra cost incurred in the procurement of the material from alternative source will be recovered from the Security Deposit / Bank Guarantee and Pending Bills and if the value of the materials under risk purchase exceeds, the amount of Security Deposit and/or Bank Guarantee and Pending Bills, the same may be recovered, if necessary, by due legal process.

Signature of Tenderer with seal



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(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)

Annexure-1
(Envelope-2)

Financial Bid

(Firms/Publisher/Authorized Distributer Letter head)

Financial/ Price Bid Submission Sheet

Date:.....

To,
The Dean,
College of Agriculture,
Fatehpur-Shekhawati, Sikar.

We, the undersigned, declare that:

- We have examined and have no reservations to the Bidding Document.
- We offer to supply in conformity with the Bidding Document and in accordance with the specifications, the delivery schedule and other requirements as specified, Schedule of Supply the eBooks.
- The **total price for our Bid**, in item (s) below is: Rupees.....
- We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- Other comments:
 - Last date & time for obtaining Tender forms from office: **11:30 AM of 16.03.2026**
 - Bid Submission End Date & Time: **12:30 PM of 16.03.2026**
 - Bid Opening Date & Time: **2:00 PM of 16.03.2026**
 - Bidding Document Price: Rs.500/- Cash/DD (If through DD-DD No..... Date.....)
 - Bid Security Amount: Rs...../- DD No..... Date:.....Bank.....

Name:.....

In the capacity of:.....

- Duly authorized to sign the Bid for and on behalf of (Name of Firm):.....
- Type of Firm (Proprietor/Partnership) :.....
- Complete Address of the firm:.....
- Registration No. :.....
- PAN No. :.....
- Bank Name. :.....
- Bank A/c No. :.....IFSC Code. :.....

Tel.....Fax.....E-mail:.....

Sign of the bidder with seal



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(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)

Annexure-2
(Envelope-2)

(Firms/Publisher/Authorized Distributer Letter head)

Financial Bid

Tender Inviting Authority: Dean, College of Agriculture, Fatehpur-Shekhawati, Sikar (Rajasthan)

BID/NIB No.:.....

Bidder name:.....

Price Schedule of E Books: This BOQ template must not be modified/replaced by the bidder. Bidders are allowed to enter the bidder's name, Publishers Name and respective discount only. The firms/authorized distributor should mention their actual publisher's name on the place of publisher

Name of firm/company.....	Rate of Discount in % on catalogue price	GST in % After Discount on catalogue price
Indian Publishers		
Publisher 1.....		
Publisher 2.....		
Publisher 3.....		
Publisher 4.....		
Publisher 5.....		
Publisher 6.....		
Foreign Publishers		
Publisher 1.....		
Publisher 2.....		
Publisher 3.....		
Publisher 4.....		
Publisher 5.....		
Publisher 6.....		

Signature of Tenderer with seal