



**COLLEGE OF AGRICULTURE, FATEHPUR-SHEKHAWATI
SIKAR-332301, RAJASTHAN**

(Sri Karan Narendra Agriculture University, Jobner)

कृषि महाविद्यालय, फतेहपुर-शेखावाटी, सीकर-332301, राजस्थान

(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)

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DEAN

No.F.(41)/Store/COA/FTR/2025/2876

Dated : 24/02/26

Open Tender Notice

Sealed open tenders are invited from the reputed firms/OEM for the **supply of computers** at College of Agriculture, Fatehpur-Shekhawati, Sikar, Rajasthan. The tender can be downloaded from state procurement portal Website www.sppp.rajasthan.gov.in, university website www.sknau.ac.in or will be available on working days from day of publishing **4:00 PM of 24-02-2026 to 05-03-2026 up to 11.00 AM**. Form fee will be Rs.500/-which can be paid in cash or DD in favour of **Dean, College of Agriculture, Fatehpur-Shekhawati** or download the tender form from the university's website and electronically transfer the fee to College of Agriculture, Punjab National Bank account number of 0657000103229564 with IFSC code PUNB0065700, branch Fatehpur-Shekhawati, and attach the copy as proof. The tender will be accepted up to **12:30 PM** on or before 05-03-2026 and will be opened on the same day at 2.00 PM by the competent committee at College of Agriculture, Fatehpur-Shekhawati. The detail information regarding above mentioned tender is available at our office university website www.sknau.ac.in and <https://sppp.rajasthan.gov.in/>. The undersigned reserves the right to reject the tender without assigning any reason thereof.

S. No	Particular	Quantity	Tender Fee	Amount Rs	EMD @2%
1	Computer	05	500/-	5,00,000/-	10,000/-


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Copy to the following for information and further needful action:

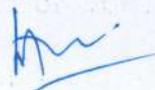
1. The Comptroller, SKNAU, Jobner with request to nominate respective nominee on dated 05-03-2026 for completion of tender process.
2. The treasurer, SKNAU, Jobner
3. Incharge CIMCA, SKNAU, Jobner.
4. Convenor, Account section/Tender Committee, College of Agriculture, Fatehpur-Shekhawati
5. Commissioner, Information and Public Relation Directorate Jaipur to send tender for publishing in local Newspaper Like Dainik Bhaskar/ Patrika/ Rastradoot in Sikar division in lowest rate.
6. All Notice Board/Tehsil office/Panchayat office Fatehpur-Shekhawati.
7. Gourd file


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Annexure-1
(Envelope-1)

Terms and conditions for purchasing of items at COA, Fatehpur-Shekhawati

- 1 Important annexure/documents except financial bid should be kept in **envelope 1** along with tender fee DD if not already paid to this office and earnest money DD.
- 2 **Envelope 2** should contain only financial bid and it will be opened only when technical bid of the tenderer is qualified.
- 3 Submit a sealed envelope containing both envelope 1 and 2 to the office on or before 12:30 PM of 05.03.2026.
- 4 The Firm has to submit valid PAN and GST certificate (photocopy).
- 5 The firm must submit three years of turnover certified with CA. or GST Return.
- 6 The firm must submit forfeit certificate.
- 7 The firm must enclose Authorised Dealer/ OEM Certificate.
- 8 The firm should deposit 2 % Security or EMD Rs.10,000/-amount with tender documents.
- 9 Free Installation and One years onsite warranty of supply items.
- 10 The value of the work order against this tender will be maximum Rs 5,00,000.00.
- 11 Payment will be released after satisfactory installation and no advance payment will be made.
- 12 The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof.
- 13 The Rate should be quoted F.O.R College of Agriculture, Fatehpur-Shekhawati.
- 14 Tender for purchasing of items for College of Agriculture, Fatehpur-Shekhawati should be mentioned on the top of envelope and should be sent in sealed envelope addressing Dean, College of Agriculture, Fatehpur-Shekhawati, Sikar (Rajasthan).
- 15 No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work i.e. supply, installation and verification.
- 16 The tenderer must put his signature and stamp on every paper of tender including terms and condition.
- 17 The prices should be type written clearly in ink against each item. Cutting should be avoided as erroneous and overwriting are not permissible.
- 18 Any lapse in time may lead to action against the tenderer under RTPP 2012, RTPP 2013 and other rules laid down by Rajasthan Govt. from time to time and the penalty (L.D.) will be charged.
- 19 The material should adhere to the specification provided in G- Schedule.
- 20 The tender will be available from day of publishing to 04:00 PM of 24.02.2026 which can be submitted up to 12:30 PM on or before 05.03.2026 and the tender will be open at 02.00 PM on 05.03.2026. Incomplete tenders and tenders received late will not be entertained.
- 21 Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time.



- 22 The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per Page 4 General finance and audit rules if the material is not supplied within time as per the following.
- a) Lapse of one fourth period than the stipulated time – 2.50%
 - b) Lapse of one fourth periods but not half than the stipulated time – 5.00%
 - c) Lapse of half to three fourth period than the stipulated time – 7.50%
 - d) Lapse of more than three fourth period than the stipulated time – 10%
- 23 The tenderer will have to sign the “Fall clause” (Appendix D attached) stating that he will have to supply the material to other departments, corporations, boards, PSUs on the same minimum quoted rates as to the college till the contract expires.
- 24 The tenderer shall give an undertaking that his firm has not been black listed. If it is found otherwise then bid security, performance security will be seized and court case will be registered against him.
- 25 Lowest price quoted will not qualify for selection of tender but quality and desired standards will also be considered.
- 26 The product must be certified.
- 27 The rates quoted must be Freight on Receipt (FOR) at College of Agriculture, Fatehpur-Shekhawati.
All taxes and excise duty if any to be charged extra should be mentioned clearly.
- 28 Supporting documents shall be verified with originals during the tender process. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process.
- 29 The Bid Security amount of the successful bidder may be adjusted in performance security of the bidder.
- 30 Tender will be cancelled if the security deposit or tender fee is not submitted.
- 31 Successful bidder will have to sign performance contract on Rs. 100 stamp paper & the expenses will be borne by him.
- 32 Successful bidder will have to deposit performance security amount of @ 5 % of the order given to the bidder in the form of **DD favoring Dean, College of Agriculture, Fatehpur-Shekhawati.**
- 33 The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules.
- a) If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
 - b) If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
 - c) If there is mistake in figures and words then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per a) & b) listed above.



Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.

The tender form should be filled as per given terms and conditions.

Technical Bid

- 1 There will be no exception in EMD in the bid. The bidder must submit EMD.
 - 2 Installation, Commissioning and Testing of goods will be carried out completely by the supplier.
 - 3 Supplier/OEM are submitted the customer care (Helpline Number) office and headquarter situated in all over India.
 - 4 The supplied items are expected to have the manufacturer's logo and product details embossed/ printed on it.
 - 5 Department is competent to cancel the Tender without quoting any reason thereof.
 - 6 After the award of contract, the bidder is expected to execute the order before issue time.
- (i) Experience Criteria: - In respect of the filter applied for experience criteria, the Bidder should have regularly, manufactured and supplied educational purpose equipment's to any Central / State Govt Organization / PSU / Government Undertaking Company for last 3 Financial years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during at least two of the three financial years. For fulfilling the experience criteria any one of the following documents may be considered as valid proof
- (a) Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - (b) Execution / Completion certificate by concerned buyer with order value.
- (ii) The Bidder or should have executed a single order up to the value mentioned in the Bid, i.e 50% of the tender value for Products/ Educational purpose and tools in at least one of the last three financial years to any Central / State Govt Organization. For fulfilling the Past Experience criteria any one of the following documents may be considered as valid proof
- (a) Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - (b) Execution / Completion certificate by concerned buyer with order value

INSURANCE

- 1 It must be noted that normally all correspondence/reply to queries will be made only with the parties who has participated in the bidding process.
- 2 Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, Additional terms and conditions if any.
- 3 Buyer can ask to verify all the orders and received payment details which are submitted in the bid.
- 4 Technical documents - The following documents must be attached with Technical Bid failing which Bid is liable to be rejected: -
 - a. Scanned copies of Bid Security EMD.
 - b. Scanned copies of Bid document form along with Specific Terms & Conditions duly signed and sealed by the authorized signatory.
 - c. G.S.T. registration certificate.
 - d. Scanned copy of PAN card.
 - e. The bidder is required to submit the proof of registration as follows :-

Type of Company/ Firm	Copy of Certificate required
Company (under Companies Act)	Valid Certificate of Incorporation
Proprietorship Firm	Shop & Establishment Certificate
Partnership Firm	Partnership registration certificate of registered deed of partnership
Limited Liability Partnership	Certificate of Incorporation

- a. All model and make to be mention otherwise bid will not be considered.
- b. Literature/Leaflets/Catalogue in original scan.
- c. Authorization Certificate of OEM sealed and signed on OEM Letterhead, providing details of OEM such as name, designation, address, e-mail ID and phone number are required to be furnished along with the bid, mentioning item name(s) for the authorisation has been given.
- d. 01 years Warranty Certificate on OEM/Bidder on letter head to be submitted with Tender Bid.
- e. The bidder or the OEM of the offered products must have valid Certification:
- f. The bidder shall quote F.O.R. destination prices only including the Freight inclusive of unloading and stacking and insurance charges in BOQ. They will also indicate the prevailing rates of G.S.T (exclusive) in the quoted prices. If the BOQ is not filled completely, the offer is likely to be rejected.
- g. The Average Annual Turnover of the bidder for last three financial years. A certificate issued by the Chartered Accountant (Showing the Annual Turnover of last three years) with their Signature, registration No. & Seal must be submitted along with the bid.

Note: -

1. All required documents irrespective of whether mentioned or not otherwise are expected to be submitted on the letter head of the bidder/ OEM, Failing in which may result in disqualification of bidder/ OEM from participating in the Bid.
2. Kindly read all the related terms and conditions carefully, not fulfilling ANY OF THE ABOVE criteria of the Bid will result in disqualification of the bidder from participating in the Bid.


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Declaration by the Bidder regarding Qualification

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bid No. Dated..... 1. I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Place:

Name:

Designation:

Signature of Bidder



DECLARATION BY TENDERERS

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be **forfeited** in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal

Signature

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.



Signature

DECLARATION BY TENDERERS

I/We hereby declare that we are not blacklisted by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

Signature of Tenderer with seal

I/We hereby declare that we are not blacklisted by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

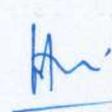
Signature of Tenderer with seal

FALL CLAUSE CERTIFICATE

This is to certify that we have offered the maximum possible discount to you in our Quotation No. _____ dated _____

The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/ PSU's/ Central Govt./State Govt. Autonomous bodies/Central/State Universities/Central/State Educational Institutions during the period of contract failing which the "FALL CLAUSE" will be applicable. In case, if the price charged by our firm is more, purchasing will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Tenderer



[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved: 4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....

..... (First / Second Appellate Authority)

.....

.....

.....

..... (Supported by an affidavit)

7. Prayer:

(i)

.....

.....

.....

.....

.....

Place

6. Grounds of appeal:

Date

Appellant's Signature

DECLARATION BY TENDERERS

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered.



If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal

Affidavit

(on no-judicial stamp paper of Rupees 100/-)

I.....S/o Aged.... Years,
Residing at..... Proprietor/Partner/Director of
M/s.....do hereby solemnly affirm and declare that

(a) My/our above noted enterprises M/s.....has been issued
acknowledgement of Entrepreneurial Memorandum pan-II by the District
Industries center/Other Govt. Authority..... The acknowledgement No.
is..... dated..... and has been issued for manufacture of following
items:

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi)

(b) My/our above noted acknowledgement of Entrepreneurial Memorandum pan-II
has not been cancelled or withdrawn by the Industries Development and that the
enterprise is regularly manufacturing the above items.

(c) My/our enterprises are having all the requisite plant and machinery and is
fully equipped to manufacture the above noted items.

Signature of
Proprietor/Partner/Director

Authorized Signatory with Rubber stamp and date

Verification

I.....S/o.....
aged /our above noted enterprises years residing
at.....Proprietor/Partner/Directordo hereby
M/s.....verify and confirm that the contents at (a), (b) and (c)
above are true and correct to the best of my knowledge and nothing has been
concealed there in.
So, help me God.

Signature of Bidder.

Name:

Address:

Mobile No.:

E-mail address:

COLLEGE OF AGRICULTURE
Fatehpur-Shekhawati (Rajasthan)
As per technical Specification

S.N o.	Items	Q nt	Specification
1	Large Monitor AIO Desktop for ONOS E-Resource Access.	05	Operating system; Windows 11, Display 68.6cm, FHD, anti-glare, Processor; i7-1355U (up to 5.0 GHz with Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads), Ports; 1 USB Type-C® 5Gbps signaling rate; 2 USB Type-A 5Gbps signaling rate; 2 USB 2.0 Type-A; 1 headphone/microphone combo; 1 RJ-45, Memory and storage; 16 GB memory;1 TB SSD storage, Video connectors; 1 HDMI-out 1.4 with mouse, key board and headphone with 3 years onsite warranty

Signature of Tenderer with seal



COLLEGE OF AGRICULTURE
(S.K.N. Agriculture University-Jobner)
Fatehpur-Shekhawati, Sikar (Rajasthan)
Financial Bid

S.No.	Particulars /Items	Quantity	Rate per item (Including GST)	Total amount Rs. (Including GST)
1	Large Monitor AIO Desktop for ONOS E-Resource Access.	05		

Signature of Tenderer with seal

S.No.	Particulars /Items	Quantity	Rate per item (Including GST)	Total amount Rs. (Including GST)
1	Large Monitor AIO Desktop for ONOS E-Resource Access.	05		

Signature of Tenderer with seal

Financial/ Price Bid Submission Sheet

Date:.....

NIB No.:.....

To:.....

We, the undersigned, declare that:

- a) We have examined and have no reservations to the Bidding Document, including Addenda No.:
- b) We offer to supply in conformity with the Bidding Document and in accordance with the specifications, the delivery schedule and other requirements as specified in Section V, Schedule of Supply, the following Goods and Related Services: **Computers**
- c) The **total price for our Bid**, in item (s) below is: Rupees.....

S. No.	Specification	Standard	Qty.	Rate in figures & words (Rupees)
1	As per technical Specification			Rate..... GST @ %..... TOTAL.....
	Grand Total	In Number		
		In Figure		

d) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

e) Other comments:

- i. Last date & time for obtaining Tender forms from office: **11:30 AM of 05.03.2026**
- ii. Bid Submission End Date & Time: **12:30 PM of 05.03.2026**
- iii. Bid Opening Date & Time: **4:00 PM of 24.02.2026**
- iv. Bidding Document Price: Rs.500/- Cash/DD (If through DD-DD
No..... Date.....)
- v. Bid Security Amount: Rs...../- DD No.....
Date:.....Bank.....

Name:.....

In the capacity of:.....

1. Duly authorized to sign the Bid for and on behalf of (Name of Firm):.....
2. Type of Firm (Proprietor/Partnership) :.....
3. Complete Address of the firm:.....
4. Registration No. :.....
5. PAN No. :.....
6. Bank Name. :.....
7. Bank A/c No. :.....IFSC Code. :.....

Tel.....Fax.....E-mail:.....

Sign of the bidder with seal

