



**UNIVERSITY CENTRAL LIBRARY
SKN COLLEGE OF AGRICULTURE**



**SRI KARAN NARENDRA AGRICULTURE UNIVERSITY
JOBNER, DISTT.- JAIPUR (RAJ.) – 303329**

Prof. L.R. Yadav
University Librarian

M : 9521358051 # email : librarian@sknau.ac.in
<https://sknau.ac.in>

①

No.UCL /SKNAU/2025/ 316

Date - 19-03-2025

Notice for inviting Quotations

Sealed quotations are invited for **Annual Maintenance (AMC) for Library Automation Software Koha on cloud from April 2025 to March 2026**. The quotations will be accepted up to **29-03-2025 upto 2.00 pm** and will be opened on the same day at the University Central Library, SKNCOA, Jobner at 2.30 pm. The estimated cost of AMC is Rs. 18000/-

| S.n | DESCRIPTION | SPECIFICATIONS | Rate (Rs.) Including GST |
|-----|--|---|--------------------------|
| 1 | Installation and configuration of KOHA ILMS on cloud Server | CS: Debian Cloud (01 Unit) | |
| 2 | Customization <ul style="list-style-type: none"> ➤ Basic and advanced customizations of the software as per the needs of the library ➤ Re-designing for screen adaptation ➤ Designing of Wen OPAC ➤ Boot-strap technology assistance for OPAC ➤ Customized reports ➤ Setting up email alerts Automatic online backup system ➤ Other required customizations | In general, customization should be version-independent (01 Unit) | |
| 3 | Support and help desk facilities for Library staff for day-to-day use for Koha LMS, on an annual basis (from project completion date). | Support may be provided through unlimited Email, phone, Remote access and Skype/Google Video Chat. It includes updating KOHA & OS including any types of trouble shooting (01 Unit) | |
| 4 | <ul style="list-style-type: none"> • Additional online Training within the project period. • Unlimited support -Telephonic/Any Desk • Online back-up system • Unlimited data storage security • IP security • HTTPS security • Database recovery • Automatic Software updates • Automatic bugs fixing | | |

Terms & conditions:

Eligibility Criteria for KOHA software (Documentary Proof should be attached with Bid)

- a. The Vendor should have an office for KOHA support in India.
- b. The Vendor must be registered under Companies Act of Indian Government
- c. The Vendor should provide a valid PAN, GST*Registration Certificate, and Trade License.
- d. The Vendor should have implemented & and automated at least 50 libraries of Higher Education institutions also at least 10 Universities using koha in India. Kindly attach a valid Purchase order or Completion certificate/s.
- e. The software must follow MARC 21 compatibility with the required metadata tags therein.
- f. Total software solution should be FOSS-based.
- g. The source code for all the solution components to be used/integrated for the proposed deployment *must* be freely available under an open source license.
- h. It must follow the Z 39.50 international protocol standards
- i. It must have the Radio Frequency Data identification (RFID) qualities.
- j. It must have the MySQL server to follow the international standard.
- k. It must have the data conversion capability.
- l. It must follow the Web 3.0 Standard.
- m. It must have the in-built APACHE.
- n. It must have the RSS (Really Simple Syndication) feed burners included therein.
- o. It must follow the PICS (Platform for internet Contents Substance) accreditation parameters prescribed therein.
- p. The software must have the tight security measures both at the administrative level and the sub modular level also.
- q. It must be enabled with Google Jacket.
- r. No restrictions on number of records & Housekeeping users should be kept.
- s. Must be able to generate and print Barcode labels and Spine Labels.
- t. Must be able to generate and print bar-Coded patron Cards.
- u. Must be able to perform Full-Text Search.
- v. Must be able to perform Automatic Indexing.
- w. It must enable Flexible reporting & Faceted Search.
- x. It can work in consortia, multi- branch or single-branch mode.
- y. It can generate automated overdue notices either by email or SMS
- z. It can email issue slips instead of printing them at point of circulation.
- aa. It should have an offline circulation module
- bb. It must be user-friendly.
- cc. Biometric Integration with KOHA ILMS for easy Check-in-check-Out.

Other Terms & Conditions on services required:

- i. The latest stable version of open-source KOHA Library Management Software (LMS) should be implemented.
- ii. Data Backup: Regular data backups should be made available.
- iii. Data Privacy, Confidentiality & Security: The vendor should strictly ensure the privacy. Confidentiality and security of all clients' data should be implemented.
- iv. Freedom from vendor lock-in: customer will own both software and data and should be able to switch the vendors at any time, In case for any reason, if vendor discontinues the arrangement of hosting and maintenance of clients' data for some reason or client wants to run their server, a notice of a minimum of three months should be given from either side and the vendor should facilitate a smooth transfer of data to the customer's server, so that library services are not disrupted at any point or time

- v. Standards compliance: MARC 21, Z39.50, UTF8/ Unicode, SIP2 etc.
- vi. Vendor should have a minimum of three years of experience in implementation, maintenance of KOHA on the Linux platform as a library Management System
- vii. Academic/Public libraries and organizing training for/day-to-day running of the software.
- viii. Vendor should have implemented KOHA in at least 30 academic/public. Libraries or consortia of Academic/Public libraries with documented evidence; out libraries or consortia of Academic/public libraries it documented evidence, out of those 10 in Govt. departments/institutes.
- ix. Vendor should have the ability to migrate data from propriety software to Koha
- x. Experience of at least one successful and live implementation on a centralized server with multiple independent library instances, each have its own OPAC, staff client, and independent databases.
- xi. KOHA being on open-source software, any customization and configuration details as per the requirements of the client should be documented and provided to the client for future reference.
- xii. An offline circulation facility is required in case of a failure of internet connectivity for a short time.
- xiii. Vendor should provide details of customer base/references and management profile of the company.
- xiv. Vendors should be registered at the Koha community website. Provide the certificate.
- xv. Vendor must have minimum of 10 years' experience for implementation of Koha library management and provide the certificates.

M 19/3/25
 University Librarian
University Librarian
 SKN Agriculture University
 JOBNER-303329

CC Forwarded for information and necessary action to.

1. The Dean, SKNCOA, Jobner
2. The Comptroller, SKNAU , Jobner
3. In charge, of CIMCA, SKNAU, Jobner with the request to upload the Quotation notice on the university website.
4. Convener/Member/Tender Committee, SKNCOA, Jobner.
5. In charge, Library SKNCOA, Jobner
6. Accounts/Storekeeper, Library, SKNCOA, Jobner
7. All Notice Borads.

M 19/3/25
 University Librarian
University Librarian
 SKN Agriculture University
 JOBNER-303329