



**POST GRADUATE EXAMINATION CELL**  
**SKN Agriculture University**  
**Jobner- 303 329 (Rajasthan)**

**Dr. D. K. Gothwal** Mo: 9928845911  
**Coordinator**

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No. F. ( ) / PG Exam/SKNAU/2025/ 99

Dated: 06.03.2025

**NOTICE FOR INVITING QUOTATION**

Sealed quotations are invited in the attached format from the reputed firms for supply of Printer at PG Examination Cell, SKNAU, Jobner. Interested firms may quote their rates to this office latest by 11.00 am on 17.03.2025. The quotations will be opened by committee on same day at 11.30 am. The brief details are as follows.

S. No.	Particulars	Specifications	Quantity	Approx. price.
1	Printer	Copy, Print, Scan, Laser, Print Speed A4-Mono 40 ppm, Scanning Speed A4 300dpi, Paper Capacity (standard – 250, maximum- 850), Duplex Printing with Paper size: A5R - A4/Legal, Output Capacity: 150 sheets face-down, LCD control panel, Memory: Standard 512MB, Resolution: 600 x 600 dpi, having Multiple Copy function. Minimum Window7,8,10 supporting, USB Memory Printing Format supportive, USB 2.0 High Speedx1; Ethernet 10BASE-T/ 100 BASE-TX/ 1,000 BASE-T; USB Host Interface.	01	Rs. 48,000

1. The quotation must be submitted in proper sealed envelope duly marked quotation for supply of Printer.
2. Rate should include all the applicable taxes.
3. In quotation also mention make and model of Printer
4. The firm should have GST number.
5. The undersigned is not bound to accept the lowest quotation and reject any quotation or any part of the quotation without assigned any reason thereof.
6. No advance payment shall be made.
7. The material will be supplied within 03 days of work order.
8. The rate quoted must be F.O.R. destination at PG Exam cell, SKNAU, Jobner.
9. The responsibility of GST/other charges, tax etc applicable as per Govt. rule will be borne by the supplier.

  
**Coordinator**

Copy to:

1. The Comptroller, SKNAU, Jobner
2. The Convener/ members, Tender committee, SKNAU, Jobner
3. The DDO/Accounts Section, SKNAU, Jobner
4. Incharge CIMCA with the request to upload this quotation on university website.
5. Tender file
6. Notice Board, SKNAU, Jobner

  
**Coordinator**



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**PROFORMA FOR QUOTING RATE**

Quotation Notice No.	:	
Name of Firm	:	
Address	:	..... .....
Mobile No.	:	

**Proforma for quoting rate of Printer**

S.No.	Name of item with specification	Quantity required	Cost (Rs./ unit)	GST (%)	GST (Rs.)	Total (Rs.) (Cost + GST)
1.	Copy, Print, Scan, Laser, Print Speed A4-Mono 40 ppm, Scanning Speed A4 300dpi, Paper Capacity (standard – 250, maximum- 850), Duplex Printing with Paper size: A5R - A4/Legal, Output Capacity: 150 sheets face-down, LCD control panel, Memory: Standard 512MB, Resolution: 600 x 600 dpi, having Multiple Copy function. Minimum Window 7,8,10 supporting, USB Memory Printing Format supportive, USB 2.0 High Speed x1; Ethernet 10BASE-T/ 100 BASE-TX/ 1,000 BASE-T; USB Host Interface.	01				

I have carefully read and studied all the terms and conditions and will comply these.

**Date :** .....

**Name of Firm and Signature of firm representative with seal**

**GST Number (Attach certificate) :**

**Adhar Number (Attach certificate) :**

**Bank details**

1. Name of Account holder :
2. Account Number
3. Branch name
4. IFSC Code :