



(S.K.N. Agriculture University, Johner)

Pathredi: Kotputli, District: Kotputli-Behrore (Rajasthan)

Dr. Surendra Singh Dean Mob: 9414349440

Email: dean.coakotputli@sknau.ac.in

No.F.()/Actts/COAKTP/2025/1091

Dated:01.03.2025

Open Tender Notice

Sealed tenders are invited from the reputed firms/OEM for the **supply of Office Furniture items** The tender downloaded from state procurement portal Website www.sppp.rajasthan.gov.in on university website www.sknau.ac.in or will be available in working days from 01-03-2025 to 10-03-2025 up to 11.30 am. The tender will be accepted up to 10-03-2025 (12.00 a.m.) and will be opened on the same day at 12.30 a.m. by the competent committee at College of Agriculture, Pathredi, Kotputli. Approximate purchase can be increased / decreased and F.O.R. at College of Agriculture, Pathredi, Kotputli. The detail information regarding above mentioned tender is available at our office and website www.sknau.ac.in. The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof.

S.No	Particular	Quantity	Tender Fee Rs	Amount Rs	EMD @2%
1	Office	As per requirement	500/-	9,85,000/-	19700/-
	Furniture	G Schedule	,		
	items				

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Copy to

- 1. PS To Hon'ble Vice Chancellor, SKNAU, Jobner
- 2. The Comptroller, SKNAU, Johner to request for nominated member on dated **10-03-2025** for finalizing open tender .
- 3. The Treasury officer, SKANU, Jobner
- 4. Incharge, CIMCA, SKNAU, Jobner to upload tender for www.sknau.ac.in and sppp.rajasthan.gov.in portal.
- 5. Convener, TAP Committee, COA, Kotputli.
- 6. Account section COA, Kotputli.
- 7. All Notice Board/COA/Tahsil office/Panchayat office Kotputli/Paota
- 8. Gourd file

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Distt-Kotputli-Behror

Terms and condition for purchasing of items at College of Agriculture

- Important annexure/documents except technical bid should be kept in envelope 1 along with tender fee
 DD if not already paid to this office and earnest money DD.
- 2 Envelope 2 should contain only financial bid and it will be opened only when technical bid of the tenderer is passed
- 3 Submit a sealed envelope containing both envelope 1 and 2 to the office on or before 11:30 AM of 10.3.2025.
- 4 The Firm has to submit valid & duly signed PAN and GST certificate (photocopy)
- 5 The firm must submit three years of turnover certified with CA. or GST Return
- 6 The firm must submit forfeit certificate
- 7 The firm must enclose Authorised Dealer/ OEM Certificate
- 8 The firm deposit 2 % Security or EMD Rs. 19700/- amount with tender documents and supply item within a month at COA, Pathredi, Kotputli.
- 9 The value of the work order against this tender will be maximum 9.85 lakhs. It will be increase and decrease as per budget
- 10 The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof
- 11 The Rate should be quoted F.O.R College of Agriculture, Pathredi, Kotputli
- Tender for purchasing of items for College of Agriculture should be mentioned on the top of envelope and should be sent in sealed envelope addressing Dean, College of Agriculture, Pathredi, Kotputli (Rajasthan)-303107
- 13 No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work *i.e.* supply, verification by purchaser.
- 14 The tenderer must put his signature and stamp on every paper of tender including terms and condition
- The prices should be type written clearly in ink against each items. Cutting should be avoided as erroneous and overwriting are not permissible.
- Any lapse in time may lead to action against the tenderer under RTPP 2012, RTPP 2013 and other rules laid down by Rajasthan Govt. from time to time and the penalty (L.D.) will be charged.
- 17 The material should adhere to the specification provided in G- Schedule.
- Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time
- The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per Page 4 General finance and audit rules if the material is not supplied within time as per the following.
 - a) Lapse of one fourth period than the stipulated time -2.50%
 - b) Lapse of one fourth periods but not half than the stipulated time 5.00%
 - c) Lapse of half to three fourth period than the stipulated time 7.50%

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- d) Lapse of more than three fourth period than the stipulated time 10%
- The tenderer will have to sign the "Declaration of the bidder regarding qualification (Appendix A), Declaration by tenderer (Appendix B), Memorandum (Appendix E) and Annual turnover (Appendix F).
- The tenderer will have to sign "Fall clause" (Appendix D attached) stating that he will have to supply the material to other departments, corporations, boards, PSUs on the same minimum quoted rates as to the college till the contract expires.
- The tenderer shall give an undertaking that his firm has not been black listed (Appendix C attached). If it is found otherwise then bid security, performance security will be seized and court case will be registered against him.
- The rates quoted must be Freight on Receipt (FOR) at College of Agriculture, Pathredi, Kotputli otherwise installation, cost of packing, forwarding, freight etc. and all other charges be given. No amount other than that is quoted in financial bid will be paid.
- All taxes and excise duty if any to be charged extra should be mentioned clearly.
- Supporting documents shall be verified with originals during the of tender process. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process
- The Bid Security amount of the successful bidder may be adjusted in performance security of the bidder
- 27 Tender will be cancelled if the security deposit or tender fee is not submitted.
- Successful bidder will have to sign performance contract on Rs. 100 stamp paper & the expenses will be borne by him (Performa attached)
- 29 Successful bidder will have to deposit performance security amount of @ 5 % of the order given to the bidder in the form of DD favoring Dean, College of Agriculture, Kotputli. Page 5
- Dean, College of Agriculture, Kotputli reserves the right to seize in part or whole amount of Performance security, Bid Security money if the tenderer violates the terms and conditions or fails to complete any provision.
- The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules.
 - a If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
 - b If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
 - c If there is mistake in figures and words then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per (a) &(b) listed above.
- Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.
- The tender form should be filled as per given terms and conditions.

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Declaration by the Bidder regarding Qualification
In relation to my/our Bid submitted to for procurement of
in response to their Notice Inviting Bid No Dated
I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act,
2012, that:
1. I/We possess the necessary professional, technical, financial and managerial resources and
competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the
State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs
administered by a court or a judicial officer, not have my/our business activities suspended
and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any crimina
offence related to my/our professional conduct or the making of false statements o
misrepresentations as to my/our qualifications to enter into a procurement contract within a
period of three years preceding the commencement of this procurement process, or not have
been otherwise disqualified pursuant to debarment proceedings;

5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of Bidder

Name:

Designation:

seings

DECLARATION BY TENDERERS

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal



DECLARATION BY TENDERERS

I/We hereby declare that we are not blacklisted by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

Signature of Tenderer with seal



FALL CLAUSE CERTIFICATE

This is to certify that we have offered the maximum possible discount to you in our

Quotation No.	_dated							
The prices charged for the stores supplied under Rate Contract should under no event be								
higher than lowest prices at whic	ch the party sells the items of identical description to any							
other Govt. Organization/ PSU's/ C	other Govt. Organization/ PSU's/ Central Govt,/State Govt. Autonomous bodies/Central/State							
Universities/Central/State Educational Institutions during the period of contract failing which								
	cable. In case, if the price charged by our firm is more,							
purchasing will have the right	t to recover the excess charged amount from the							
subsequent/unpaid bill of the supp	plier.							

Sti 298

Seal and Signature of the Tenderer

[See rule 83] Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Tubile Trocurement 1993
Appeal Noof
Before the (First / Second Appellate Authority)
1. Particulars of appellant:
(i) Name of the appellant:
(ii) Official address, if any:
(iii) Residential address:
2. Name and address of the respondent(s):
(i)
(ii)
(iii) 3. Number and date of the order appealed against and name and designation of the officer /
authority who passed the order (enclose copy), or a statement of a decision, action or authority who passed the order (enclose copy), or a statement of a decision, action or
omission of the procuring entity in contravention to the provisions of the Act by
which the annellant is aggrieved:
4. 4. If the Appellant proposes to be represented by a representative, the name and postal
address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Grounds of appeal:
(Supported by an affidavit)
7. Prayer:
, , , , , , , , , , , , , , , , , , ,
Place
Place
Date
Date
Appellant's Signature

Appendix F

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Annual Turnover

Certificate We hereby declare that the annual turnover of our firm is as under.

S.No. Financial Year Turnover (In Lakh)

1 2021-2022

2 2022-2023

3 2023-2024

Total Turn Over

Avg. Turn Over

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal

Verified by C.A. with UDIN

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Affidavit (on non-judicial stamp paper of 100/-)

I Aged yrs, residing
at Proprietor/Partner/Director of M/s do hereby
(a) My/our above noted enterprise M/s
(i)
 (ii) (iii) (iv) (v) (vi) (b) My/our above noted acknowledgement of Entrepreneurial Memorandum Part-II has not been cancelled or withdrawn by the Industries Department and that the enterprise is regularly manufacturing the above items. (c) My/our enterprise is having all the requisite plant and machinery and is fully equipped to manufacture the above noted items.
Signature of proprietor /Director Authorized Signatory with Rubber Stamp and date
Verification I

Deponent

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(S.K.N. Agriculture University-Jobner)

Kotputli: District: Kotputli-Behror(Rajasthan)-303107
Technical Specification G Schedule

	Technical Specification G Schedule					
S.No.	Particulars /Items	Qty	Specification			
1	Dean Office Furniture (Table)	01	 Worktop 36mm Thick with 2mm PVC edge banding Post laminated with Laminate 1mm merino or Green lam Pre-laminated particle board Action Tesa / associate board Gable end – 54 mm thick Main table size: 2100 mm x 900 mm x 750 mm Side table size: 1950 mm x 450mm x 700 mm (three drawers with shutters lockable) Back Storage Size: 2100 mm x 450 mm x 1800 mm 			
2.	Dean Office Furniture (Chair)	01	Type: High back executive revolving chair with arm rest, Chair Material: Wood & Metal, Base Material: Wooden Base, Upholstery Material: Leather, Handle Material: Wooden (Solid Wood), Swivel: 360° swivel, Any Position Tilt Lock Mechanism, scratch resistant castor wheels, BIFMA Certified seat lift			
3	Sofa for Dean office	01	 40 Density Foam (HR) PLY pack Leather cloth-Coffee colour L-shape 5 seater Sofa Visitor chairs-4unit Standard Size 			
4.	Centre table for Dean office	01	Executive Centre table Overall Size: Min. 900(L)×600(W)×450(H) mm,Shape: Rectangular, Primary Material: High Quality Solid Wood, Subtype: Sheesham Wood, Secondary Material: Hardened Glass, Glass thickness: min. 8 mm, Color: Natural Teak Finish, Structured with heavy-duty material for extended durability.			
5.	Three seater visitor chair	30	Overall size: 1750(L)×680(W)×780(H) mm. Made with perforated sheets which shall be welded to a seat &back frame assembly made of 16-gauge thick MS ERW tube. The Connecting strips shall be made of 0.5 cm thick HR steel which shall be welded to the structure for assembly with the connecting beam. The Connecting beam U-shaped fabricated assembly shall be made of rectangular pipe of 50×50×1.6 mm. The connecting tubes shall be welded together with MS base plates made of 12-gauge thick CR Steel and mounting plate shall be made of 0.5cm thick HR Steel. Threaded inserts shall be provided on both ends of each connecting tube for fixing leg assembly on each side. The connecting beam assembly shall be powder coated. Leg assembly shall be a 2-piece fabricated to form a box section made of 16BG thick CR steel. Threaded nuts shall be welded to the box section for fixing adjustable glide screws. The leg assembly shall be powder coated. Leg of the seat is made of 32 mm MS pipe of 1.6 mm thickness. All the exposed sheet metal parts should be powder coated.			



Counter 7 2.Ta 2.Ta 2.Ta 2.Ta 2.Ta 2.Ta 2.Ta 2.Ta			1.Supply and erection of 'L' shape library counter 2.Table of size: 10 (L) x 2 (D) x 4 (H) feet and 7 (L) x 2 (D) x 4 (H) feet 3.Table top for book issue: 10 (L) x 1 (D) x 1 (H) feet 4.made of plywood 5.Leg size 4 x 4feet 6.The table corner should have 2x2 feet gate
			7.Top cross reaper 6 x 4 cm with two cabinet portion for computers made of 24 mm thick waterproof plywood,
			Top & outer portion of table covered with one side laminated board and provide 12 mm thick glass vertically 45 cm height to total outer length of table (10 feet) for book issue & return counter arrangements, including fitting/hinges, screws, painting to inner side of table all as complete.
7.	News paper reading stand	03	1.Material-Stainless steel 2.Colour-silver 3.Uses- expending horizon 4.Width- 2 feet 5.Size-06 feet height 6.Finishing- polished 7.Thickness-18mm
8.	Staff sitting chair	20	Type: Medium back revolving chair with arm rest, Base Material: Wooden/Metal Base, Upholstery Material: Leather, Cushion: High density foam, Armrest: Padded PP armrest, Swivel: 360° swivel, Any Position Tilt Lock Mechanism, scratch resistant castor wheels, BIFMA Certified seat lift
9.	Staff sitting tables	15	 Worktop 32mm Thick with 2mm PVC edge banding Post laminated with Laminate 1mm merino or Green lam Pre-laminated particle board Action Tesa / associate board Gable end – 50 mm thick Main table size: 2000 mm x 850 mm x 750 mm Side table size: 1850 mm x 350mm x 600 mm (three drawers with shutters lockable) Size: 2000 mm x 850 mm x 750 mm



(S.K.N. Agriculture University-Johner) Kotputli, District: Kotputli-Behror (Rajasthan)-303107

Supply of Office Furniture Items

	Supply of Office Furniture Items					
S.N.	Particular s /Items	Qty	Specification			
1	Dean Office Furniture (Table)	01	 Executive Office Desk Worktop 36mm Thick with 2mm PVC edge banding Post laminated with Laminate 1mm merino or Greenlam Pre-laminated particle board Action Tesa / associate board Gable end – 54 mm thick Main table size: 2100 mm x 900 mm x 750 mm Side table size: 1950 mm x 450mm x 700 mm (three drawers with shutters lockable) Back Storage Size: 2100 mm x 450 mm x 1800 mm 			
2.	Dean Office Furniture (Chair)	01	Type: High back executive revolving chair with arm rest, Chair Material: Wood & Metal, Base Material: Wooden Base, Upholstery Material: Leather, Handle Material: Wooden (Solid Wood), Swivel: 360° swivel, Any Position Tilt Lock Mechanism, scratch resistant castor wheels, BIFMA Certified seat lift			
3	Sofa for Dean office	01	 40 Density Foam (HR) PLY pack Leather cloth-Coffee colour L-shape 5 seater Sofa Visitor chairs-4unit Standard Size 			
4.	Centre table for Dean office	01	Executive Centre table Overall Size: Min. 900(L)×600(W)×450(H) mm,Shape: Rectangular, Primary Material: High Quality Solid Wood, Subtype: Sheesham Wood, Secondary Material: Hardened Glass, Glass thickness: min. 8 mm, Color: Natural Teak Finish, Structured with heavy-duty material for extended durability.			
5.	Three seater visitor chair	30	Overall size: 1750(L)×680(W)×780(H) mm. Made with perforated sheets which shall be welded to a seat & back frame assembly made of 16-gauge thick MS ERW tube. The Connecting strips shall be made of 0.5 cm thick HR steel which shall be welded to the structure for assembly with the connecting beam. The Connecting beam U-shaped fabricated assembly shall be made of rectangular pipe of 50×50×1.6 mm. The connecting tubes shall be welded together with MS base plates made of 12-gauge thick CR Steel and mounting plate shall be made of 0.5cm thick HR Steel. Threaded inserts shall be provided on both ends of each connecting tube for fixing leg assembly on each side. The connecting beam assembly shall be powder coated. Leg assembly shall be a 2-piece fabricated to form a box section made of 16BG thick CR steel. Threaded nuts shall be welded to the box section for fixing adjustable glide screws. The leg assembly shall be powder coated. Leg of the seat is made of 32 mm MS pipe of 1.6 mm thickness. All			



			the exposed sheet metal parts should be powder coated.
6.	Library	01	 Supply and erection of 'L' shap library counter
	Counter		• Table of size: 10 (L) x 2 (D) x 4 (H) feet and 7 (L) x 2 (D) x 4 (H)
	Table		feet
			• Table top for book issue: 10 (L) x 1 (D) x 1 (H) feet
			made of plywoodLeg size 4 x 4feet
			• The table corner should have 2x2 feet gate
			• Top cross reaper 6 x 4 cm with two cabinet portion for computers
			made of 24 mm thick waterproof plywood,
			Top & outer portion of table covered with one side laminated board and
			provide 12 mm thick glass vertically 45 cm height to total outer length of
			table (10 feet) for book issue & return counter arrangements, including
			fitting/hinges, screws, painting to inner side of table all as complete.
7.	News	03	Material-Stainless steel Colour-silver
	paper reading		Uses- expending horizon
	stand		Width- 2feet
			Size-06 feet height
			Finishing- polished
			Thickness-18mm
8.	Staff sitting	20	T
0.	chair	20	Type: Medium back revolving chair with arm rest, Base Material: Wooden/Metal Base, Upholstery Material: Leather, Cushion: High density
	Section de Company		foam, Armrest: Padded PP armrest, Swivel: 360° swivel, Any Position Tilt
			Lock Mechanism, scratch resistant castor wheels, BIFMA Certified seat lift
			·
9.	Staff sitting	15	 Worktop 32mm Thick with 2mm PVC edge banding
	tables		Post laminated with Laminate 1mm merino or Greenlam
			Pre-laminated particle board Action Tesa / associate board
			• Gable end – 50 mm thick
			 Main table size: 2000 mm x 850 mm x 750 mm Side table size: 1850 mm x 350mm x 600 mm (three drawers with
			• Side table size: 1850 mm x 350mm x 600 mm (three drawers with shutters lockable)
			Size: 2000 mm x 850 mm x 750 mm

Signature of Tenderer with seal



(S.K.N. Agriculture University-Johner) Kotputli, District:Kotputli-Behror (Rajasthan)-303107

Financial Bid

S.No.	Particulars /Items	Estimated Cost per unit (Rs)	Quoted rate (Rs) including GST & all taxes
1.	Dean Office Furniture (Table)	35000=00	
2.	Dean Office Furniture (Chair)	15000=00	
3.	Sofa for Dean office	48000=00	
4	Centre table	12000=00	
5.	Three seater visitor chair	10000=00	
6.	Library Counter Table	100000=00	
7.	News paper reading stand	5000=00	
8.	Staff sitting chair	10000=00	
9.	Staff sitting tables	17000=00	

Tenderer



Format for Uploading NIB on SPPP Portal

1. Select Uploading for:*	Select any one
a. NIB	For Open Competitive Bidding & Rate Contract
b. Invitation for Bid	Only for Limited Bidding
c. Invitation for Bid	Only for Single Source Bidding
d. Invitation to Proposal (REP)	Only for Two Stage Bidding
e. Swiss Challenge (SCM)	Open Competitive Bidding under Swiss Challenge
2. Financial Year:*	2624-25
3. Department:*	collège of Agriculture, Kut putli
4. NIB Reference No:*	No. () ACHS COAKTP (2025) 1091 dt 1,3.25
5. NIB Publish Date:*	01-03-2025
6. No. of Bid Invited:*	Enter value between 1 to 99
7. Select Document Language:*	English Hindi English & Hindi
For Nodal O	office Use only (Do not Fill)
❖ NIB Reference No.	
❖ NIB Id.	
❖ NIB Code.	
* UBN No.	

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DEAN

C.O.A., Kotputii

Distt-Kotputli-Behror

Format for Uploading Bid on SPPP Portal

1. Bid Type:*	Goods	V	Service	Works			
2. Bid Sub Type:*	Consumable		Consultancy	Bridge			
	Stationary		Service	Building			
	Steel Furniture	1	Physical Services	Road			
3. Bid Pattern:*	Open Competitive I						
4. Bid Title:*	open ter	rde fu	r for the	sulpply	7		
5. Bid Amount:*	ps 9, 85,	SOUTH THE STREET		1			
(In Word)	Rupees N	ine	lakh Eigh	ty five	thousanda		
6. Number of covers	.*		01				
7. Bid Publish Date:	*		01-03-2	1025			
8. Bid Submission E	and Date:*		10-03-	2625			
9. Bid Open Date:*			10-03-	2025			
10.First Appeal Hear	ring Authority:*		vice cher	cellor			
11. Second Appeal Hearing Authority:*							
12.Select Document Language:* English Hindi Both							
13.Is Emergency Procurement:* Yes No							
Note: - * Mandatory Fields Seal & Signature							
	Р	age 2	of 2	DEA C.O.A., K	tli-Behror		