



College of Agriculture

(Sri Karan Narendra Agriculture University, Jobner - Jaipur)
Jhilai (Niwai)- 304025 Tonk (Rajasthan)

Dr. R. S. Meena
DEAN

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No.F. /Estt/COAJ/2025/

Dated: 05-02-2025

Open Tender Notice

Sealed tenders are invited from the reputed firms/OEM for the supply of Furniture's (Library Tables, Library Counters, Meeting Hall Tables & Staff Tables). The tender downloaded from state procurement portal Website www.sppp.rajasthan.gov.in on university website www.sknau.ac.in or will be available in working days from 6-2-2025 to 13-2-2025 up to 10.30am. The tender will be accepted up to 13/2/2025 (11.00 a.m.) and will be opened on the same day at 12.30 p.m. by the competent committee at College of Agriculture, Jhilai (Tonk). Approximate purchase can be increased / decreased and F.O.R. at College of Agriculture, Jhilai (Tonk). The detail information regarding above mentioned tender is available at our office and website www.sknau.ac.in. The undersigned reserve the right to Reject/Accept tender without assigning any reason of there of.

| S.No | Particular | Quantity | Tender Fee Rs | Amount Rs | EMD @2% |
|------|-------------|----------------------------------|---------------|-----------|---------|
| 1 | Furniture's | As per requirement G Schedule | 500/- | 965000/- | 19300/- |

S.No/COAJ/Estt/2025/1830

Dated 05/02/2025

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Copy to

1. PS To Hon'ble Vice Chancellor, SKNAU, Jobner
2. The Comptroller, SKNAU, Jobner to request for nominated member on dated 13/3/2025 for complete tender.
3. The Treasury Officer, SKANU, Jobner
4. Incharge CIMCA, SKNAU, Jobner to upload tender for www.sknau.ac.in and sppp.rajasthan.gov.in portal.
5. Convenor, Tender Committee, COA, Jhilai (Tonk)
6. Commissioner, Information and Public Relation Directorate Jaipur to send tender for publishing in local Newspaper Like Dainik Bhaskar/ Patrika/ Rastradoot in Jaipur division in lowest rate.
7. Account section COA Jhilai
8. All Notice Board/ COA/Tahsil office/Panchayat office Jhilai
9. Gourd file


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College of Agriculture
(SKN Agriculture University, Jobner)
Jhilai-304025 (Niwai), Tonk

Annexure-2 (Envelope-1)


Terms and condition for purchasing of items at College of Agriculture

Important annexure/documents except financial bid should be kept in **envelope 1** along with tender fee DD if not already paid to this office and earnest money DD.

- 1 **Envelope 2** should contain only financial bid and it will be opened only when technical bid of the tender is passed
- 2 Submit a sealed envelope containing both envelope 1 and 2 to the office on or before 11:00 AM of 13.2.2025.
- 3 The Firm has to submit valid PAN and GST certificate (photocopy)
- 4 The firm must submit three years of turnover certificate/Balance sheet/Financial detail/GST Return with CA. certified and Turn over minimum 20 Lacs per financial year.
- 5 The firm must submit forfeit certificate
- 6 The firm must enclose Authorised Dealer/ OEM Certificate
- 7 The firm deposit 2 % EMD Rs. 19300/- amount with tender documents and tenderer/firm have MSME certificate which is that deposit 0.5% security E.M.D. in favor of Dean, College of Agriculture, Jhilai and supply item within 15 days at COA Jhilai (Tonk).
- 8 The value of the work order against this tender will be maximum 9.65 lakhs. It will be increase and decrease as per budget.
- 9 The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof
- 10 The Rate should be quoted F.O.R College of Agriculture, Jhilai (Tonk)
- 11 Tender for purchasing of items for College of Agriculture should be mentioned on the top of envelope and should be sent in sealed envelope addressing Dean, College of Agriculture, Jhilai (Tonk).
- 12 No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work i.e. supply, verification by purchaser.
- 13 The tenderer must put his signature and stamp on every paper of tender including terms and condition
- 14 The prices should be type written clearly in ink against each items. Cutting should be avoided as erroneous and overwriting are not permissible.
- 15 Any lapse in time may lead to action against the tenderer under RTPP 2012, RTPP 2013 and other rules laid down by Rajasthan Govt. from time to time and the penalty (L.D.) will be charged.
- 16 The material should adhere to the specification provided in G- Schedule.
- 17 Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time
- 18 The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per Page 4 General finance and audit rules if the material is not supplied within time as per the following.
 - a) Lapse of one fourth period than the stipulated time - 2.50%
 - b) Lapse of one fourth periods but not half than the stipulated time - 5.00%
 - c) Lapse of half to three fourth period than the stipulated time - 7.50%
 - d) Lapse of more than three fourth period than the stipulated time - 10%
- 19 The tenderer will have to sign the "Fall clause"(Appendix J attached) stating that he will have to supply the material to other departments, corporations, boards, PSUs on the same minimum quoted rates as to the college till the contract expires.


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College of Agriculture

- 20 The tenderer shall give an undertaking that his firm has not been black listed (Appendix I attached). If it is found otherwise then bid security, performance security will be seized and court case will be registered against him.
- 21 The rates quoted must be Freight on Receipt (FOR) at College of Agriculture, Jhilai (Tonk) otherwise installation, cost of packing, forwarding, freight etc. and all other charges be given. No amount other than that is quoted in financial bid will be paid.
- 22 All taxes and excise duty if any to be charged extra should be mentioned clearly.
- 23 Supporting documents shall be verified with originals during the of tender process. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process
- 24 The Bid Security amount of the successful bidder may be adjusted in performance security of the bidder
- 25 Tender will be cancelled if the security deposit or tender fee is not submitted.
- 26 Successful bidder will have to sign performance contract on Rs. 100 stamp paper & the expenses will be borne by him
- 27 Successful bidder will have to deposit performance security amount of @ 5 % of the order given to the bidder in the form of DD favoring Dean, College of Agriculture, Jhilai.
- 28 Dean, College of Agriculture, Jhilai reserves the right to seize in part or whole amount of Performance security, Bid Security money if the tenderer violates the terms and conditions or fails to complete any provision.
- 29 The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules.
 - a If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
 - b If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
 - c If there is mistake in figures and words then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per a) & b) listed above.
- 30 Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.
- 31 The tender form should be filled as per given terms and conditions.


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(SKN Agriculture University, Jobner)
Jhilai-304025 (Niwai), Tonk

Declaration by the Bidder regarding Qualification

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bid No. Dated..... 1. I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;


Date:

Place:

Name:

Designation:


Signature of Bidder


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(SKV Agriculture University, Jodhpur)
Jhalai-304025 (Niwad), Tonk

DECLARATION BY TENDERERS

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be **forfeited** in full and the tender if any to the extent accepted may be cancelled.


Signature of Tenderer with seal


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(SKN Agriculture University, Jobner)
Jhikai-304025 (Niwai), Tonk

DECLARATION BY TENDERERS

I/We hereby declare that we are not **blacklisted** by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

Signature of Tenderer with seal



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College of Agriculture
(SKN Agriculture University, Jobner)
Jhalai-304025 (Niwai), Tonk

FALL CLAUSE CERTIFICATE

This is to certify that we have offered the maximum possible discount to you in our Open Tender No. _____ dated _____

The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/ PSU's/ Central Govt./State Govt. Autonomous bodies/Central/State Universities/Central/State Educational Institutions during the period of contract failing which the "FALL CLAUSE" will be applicable. In case, if the price charged by our firm is more, purchasing will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Tenderer


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(SKN Agriculture University, Jobner)
Jhilarai-304025 (Niwari), Tonk

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in
Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved: 4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....

.....

.....

..... (Supported by an affidavit)

7. Prayer:

.....


.....

.....

Place

Date

Appellant's Signature


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(SKM Agriculture University, Jobner)
Jhilarai-304025 (Noida), Tonk

Annual Turnover

Certificate We hereby declare that the annual turnover of our firm is as under.

S.No. Financial Year Turnover (In Lakh)

| | |
|---|-----------|
| 1 | 2021-2022 |
| 2 | 2022-2023 |
| 3 | 2023-2024 |


Total Turn Over

Avg. Turn Over

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal

Verified by C.A.


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(SKV Agriculture University, Jobner)
Jhilmai-304025 (Vivai), Tonk

Affidavit
(on non-judicial stamp paper of 100/-)

I..... S/o Aged..... yrs, residing at Proprietor/Partner/Director of M/s dc hereby solemnly affirm and declare that

(a) My/our above noted enterprise M/s has been issued acknowledgement of Entrepreneurial Memorandum Part-II by the District Industries Center..... The acknowledgment No. is Dated and has been issued for manufacture of following items:

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi)

(b) My/our above noted acknowledgement of Entrepreneurial Memorandum Part-II has not been cancelled or withdrawn by the Industries Department and that the enterprise is regularly manufacturing the above items.


(c) My/our enterprise is having all the requisite plant and machinery and is fully equipped to manufacture the above noted items.

Signature of proprietor /Director
Authorized Signatory with Rubber
Stamp and date

Verification

I..... S/oAged yrs residing at Proprietor / Partner/ Director of M/s verify and confirm that the contents at (a), (b) and (c) above are true and correct to the best of my knowledge and nothing has been concealed there in. So, help me God.

Deponent


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Jhalai-304025 (Niwai), Tonk

COLLEGE OF AGRICULTURE

(S.K.N. Agriculture University-Jobner)
Jhilai (Niwai)-304025, Tonk (Rajasthan)

G-Schedule

Technical Specification G Schedule (Technical Bid Format-I)

Performa-K


1. Name & Address of Tenderer/Firm.....
2. Mobile no.....E-mail.....
3. GST No.....PAN No.....
4. Firm Registration is compulsory. (Enclose Photocopy)
5. Tender Process Fees Rs. 500/- by Bank Draft/Banker Cheque/Cash Payment Fees Enclose.
6. The firm deposit 2 % EMD Rs. 19300/- amount with tender documents and tenderer/firm have MSME certificate which is that deposit 0.5% security E.M.D. in favour of Dean, College of Agriculture, Jhilai and supply item within 15 days at COA Jhilai (Tonk).
7. Acceptance certificate of Terms & Conditions.
8. The value of the work order against this tender will be maximum 9.65 lakhs. It will be increase and decrease as per budget.
9. The firm must submit three years of turnover certified (Balance sheet) with CA. or GST Return.
10. MSME Certificate.
11. Fall Clause Certificate.
12. Present certified seller certificate.
13. Forfiet certificate.
14. Guarantee certificate.
15. Make & Model.

| S.No. | Particulars /Items | Qnt | Specification |
|-------|---------------------|-----|---|
| 1 | Library Tables | 12 | Size 8'x6'x30" equilent to (2400mm x 1800mm x 750mm) SS base pipe (CR) size – 1.5''x1.5'' GAUGE folding frame powder coated wooden top (MDF) commercial board with 25mm pre laminated particle board (PLPB) of superior quality. |
| 2 | Library Counters | 01 | U Shaped raised platform type. Made up of only teakwood, block board & plywood laminated on all the flat surfaces 25 mm thickness. Front of the counter teak paneled.duly provided with charging tray drawers regular use drawers open shelves and cupboards all brass fittings and locks. Provision for computer keyboard very well pant provided with a moving door water proof laminated. Size L (8X20X8 Feet) x D 24 inch X H 40 inch |
| 3 | Meeting Hall Tables | 06 | 6-Seater Conference Table/Meeting Table shall be designed to meet contemporary office ergonomics. Table shall be manufactured using a 25mm pre-laminated particle board (PLPB) of superior quality, complying with IS 12823 standards, with both surfaces laminated using scratch-resistant and stain-resistant melamine. All edges must be machine-fixed with precision PVC edge banding to provide seamless finishing. The table design must incorporate provisions for cable management, ensuring a clutter-free workspace. Only manufacturers holding ISO 9001, ISO 14001, ISO 45001, and ZED Bronze Certification are eligible. Each table must be delivered in tamper-proof packaging to prevent damage during transit, accompanied by assembly instructions. A minimum two-year warranty against manufacturing defects is mandatory. Preference will be given to manufacturers with expertise in ergonomic and modular office furniture. The overall dimensions of the table shall be 72 inch (L) x 48 inch (W) x 30 inch (H), providing ample workspace for six individuals. |
| 4 | Staff Tables | 15 | Table dimensions shall be 800mm (L) x 900mm (W) x 750mm (H) (equivalent to 6ft x 3ft x 2.5ft), providing an optimal workspace for individual tasks. The table desk with four drawers (Three on one side & one above cabinet), Drawers & cabinet to be provided with locks. The table top shall be crafted from 25mm pre-laminated particle board (PLPB) of superior quality, conforming to IS 12823 standards with both surfaces laminated using scratch-resistant and stain-resistant melamine. All exposed edges shall feature machine-fixed PVC edge banding, ensuring durability and a seamless finish while protecting against wear and tear. The table shall include a drawer and cupboard unit, positioned on one side for efficient storage and easy accessibility. The drawer shall operate on high-quality telescopic channels, ensuring smooth, noise-free operation, while the cupboard shall feature a durable hinge system and a lock for secure storage. The front of the table shall be equipped with a modesty panel in a corporate design, enhancing privacy and complementing the professional appearance of the table. Eligible manufacturers must possess certifications such as ISO 9001, ISO 14001, ISO 45001, and ZED Bronze Certification, ensuring compliance with global standards of quality, environmental management, and occupational safety. Each table shall be delivered in tamper-proof packaging to prevent transit damage, accompanied by clear assembly instructions. A minimum two-year warranty against manufacturing defects is mandatory. |

College of Agriculture, Jhilai
Supply of Furniture's,

| S.No | Items | Specification | Make/Model of item/ goods offered | Proof (submitted at page No.) |
|------|---------------------|---|-----------------------------------|-------------------------------|
| 1 | Library Tables | Size 8'x6'x30" equilent to (2400mm x 1800mm x 750mm) SS base pipe (CR) size – 1.5''x1.5'' GAUGE folding frame powder coated wooden top (MDF) commercial board with 25mm pre laminated particle board (PLPB) of superior quality. | | |
| 2 | Library Counters | U Shaped raised platform type. Made up of only teakwood, block board & plywood laminated on all the flat surfaces 25 mm thickness. Front of the counter teak paneled.duly provided with charging tray drawers regular use drawers open shelves and cupboards all brass fittings and locks. Provision for computer keyboard very well pant provided with a moving door water proof laminated. Size L (8X20X8 Feet) x D 24 inch X H 40 inch | | |
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Signature of Tenderer with seal


DEAN
College of Agriculture
(SKN Agriculture University, Jhilai)
Jhilai-304025 (Niwai), Tonk

COLLEGE OF AGRICULTURE


(S.K.N. Agriculture University-Jobner)

Jhilai (Niwai)-304025, Tonk (Rajasthan)

Financial Bid

| S.No. | Particulars /Items | Price All Tax /GST Included | If any |
|-------|--|-----------------------------|--------|
| 1 | Library Tables (Specification as per G schedule) | | |
| 2 | Library Counters (Specification as per G schedule) | | |
| 3 | Meeting Hall Tables (Specification as per G schedule) | | |
| 4 | Staff Tables (Specification as per G schedule) | | |

Signature of Tenderer with seal


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