



SKN COLLEGE OF AGRICULTURE
(SRI KARAN NARENDRA AGRICULTURE UNIVERSITY)
JOBNER-303329 District - Jaipur (Rajasthan)
Phone: 01425-254022 Fax no. 01425-254022E-mail: dean.skncoa@sknau.ac.in

Dr. M.R. Choudhary
Dean & Faculty Chairman

DATE: 4/3/2024
No. CS/SKNCOA/2024/18521

LIMITED TENDER NOTICE

Sealed limited tenders are invited from the reputed firms to Repair and Maintenance (AMC) of AP Boxes (Indoor & Outdoor) & Sector Antenna for one year. Maximum cost of work should not exceed **Rs. 2,00,000/-** inclusive of all taxes. The tender will be accepted up to 11/3/2024 (11.00 AM) and will be opened on the same day at **11.30 AM** by the committee in the Dean office SKNCOA, Jobner. The Dean, SKNCOA, Jobner/Convener, Tender Committee has all rights to accept/reject any tender without assigning the reason thereof. Goods and services will be F.O.R. Jobner. Tender documents and other details are available on SPP Portal sppp.rajasthan.gov.in and University website www.sknau.ac.in.

S.N.	Item/ Work Description	Estimated cost in Lacs (₹)
1.	Repair and Maintenance with material (AMC) & troubleshooting of AP Boxes (Indoor & Outdoor) & Sector Antenna (indoor unit & outdoor unit installed at approx. 25 buildings including college departments, boys' hostels, girls' hostels, Guest house and staff colony & University Admin Block, SKNAU) fifty in numbers and maintenance of the Guy mast systems and maintenance of point to point and multipoint networking.	2.0

DEAN

Copy to: -

1. The Convener/ Member, Tender Committee.....
2. Incharge, Internet Cell, SKN College of Agriculture, Jobner
3. Webmaster, SKNAU for uploading on SPP Portal and University Website.
4. The T.O. SKN Agriculture University, Jobner
5. M/S.....
6. Notice Board-office/Municipal Board/Market
7. Guard File

INCHARGE
Central Office
SKN College of Agriculture
JOBNER

Bid System (Technical and financial):

Bidder is advised to carefully read this tender document before submitting his bid. In this system bidder must submit his offer in two separate sealed envelopes as explained below.

Common Terms & Conditions:

1. Bids (Technical & Commercial) in separate sealed cover with company seal and signature on every page are invited for and on behalf of SKNCOA, Jobner. Please super scribe the above-mentioned Title and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid. **Both the envelopes must be enclosed in a third sealed envelope and super scribed with the Tender number and due date.**
2. **The firm must attach atleast one govt. work order for experience in similar domain.**
3. The bidder must sign and seal all the tender documents.
4. The rates quoted for the articles should include installation, taxes and other charges, if any, FOR Jobner.
5. Service Tax, if applicable must be mentioned in the quotation.
6. **The firm has to submit their GSTIN/service tax/VAT/TIN registration number along with the quotation otherwise the tender will not be considered**
7. The firm must have executed at least one work order in the field of networking (**attach proof**)



(A) Envelope No.1 "Technical Bid" shall contain documents for the following eligibility

TECHNICAL BID

Form- TB-I

Repair and Maintenance with material (AMC) & troubleshooting of AP Boxes (Indoor & Outdoor) & Sector Antenna (indoor unit outdoor unit installed at approx. 25 buildings including college departments, boys' hostels, girls' hostels, Guest house and staff colony & University Admin Block, SKNAU) fifty in numbers and maintenance of the Guy mast systems and maintenance of point to point and multipoint networking are as follows:

S.N.	Name of the Office	No. of Buildings/Departments	No. of Outdoor Access Points (Including PoE adaptor) & Antennas	LAN connection of desktops/laptops/network printers)
1	SKNAU University, Jobner	2	6	300
2	SKN College of Agriculture, Jobner	23	50	
TOTAL		25	56	

ADDITIONAL TERMS AND CONDITIONS OF TECHNICAL BID

1. **A Bid Security amount of Rs. 5000/- will be deposited by the selected firm (Work order awardee)**
2. The payment will be made quarterly only after submission of satisfactory report from the concerned department.
3. **The cost of new/replaced part/item will be borne by the firm.** The firm has to keep all the equipment in working order.
4. The firm should be in existence for over 3 years in the trade with minimum annual turnover of Rs. 5.00 lacs in the last financial year.
5. The firm also must have expertise and experience in LAN troubleshooting. The bidder should have executed satisfactorily minimum of one Annual Maintenance Contract of more than 100 Computers connected in LAN under Window/ Linux/ NT environment for at least two years consecutively.
6. List of Engineers to be deployed in Trust with their detailed bio-data showing their qualification, experience and mobile number.
7. Any information/date/credentials that the contractor or any of his employees may come to possess or know during the course of their work will not be disclosed to any one in any form and there Levant portions of the official Secrets Act would be applicable.
8. **The scope of work covers provision of technical staff in campus from 10:00 to 17:00 hrs on all working days and if required, on Saturdays and Sundays and**



also after 17:00 hrs on working days. Minimum one qualified service engineers in computer/electronics/telecommunication engineering with an experience of not less than 3 years in computer hardware.

9. **The engineer(s) shall be required to report at least Five days a week on working days**
10. The engineers deployed shall be responsible for at least 90% uptime of overall network. He should frequently visit campus and hostels to check the availability of internet and web resources and should maintain a register to mark satisfactory working from the respective office/department.
11. The engineer will sign the attendance register of contractor on every visit with timing, kept in Internet Cell. **Engineer deployed by the contractor shall work in coordination with Incharge, Internet Cell, SKNCOA, Jobner.**
12. The expansion of network, if any in the campus and university will be done by the firm without any extra charges.
13. No Visit Charges should be claimed by firm in any manner during the AMC period.
14. In case the part(s) have to be replaced it should be changed at site.
15. If the representative of the firm does not visit the college /complete a visit satisfactorily, then a penalty in the form of a deduction at the rate of 5% from the tendered amount shall be done for the same.
16. If the firm is imposed penalty for the three successive visits, then both the earnest money and the security deposited shall be forfeited and the contract may be terminated. The final payment in such a case will be made after deducting the penalties.
17. If the equipment is required to be transported to the firm's/manufacture's service workshop for repairs, the same shall be undertaken at the risk and cost of the firm
18. The replacement of components shall be as per manufactures instructions and as per the decision of Head of Office/Department.
19. The firm shall have the required drivers (CDs or External HDDs) for maintaining the PCs and networking peripherals for configuring them.
20. It shall be the responsibility of the firm to make all the Aps (indoor & outdoor), sector/omni antennas & other networking devices work satisfactorily throughout the contract period and to hand over the systems in working condition to the Department after expiry of the contract. In case any damage is found, the firm is liable to rectify in even after the contract.

(B) Envelope No.2 “Financial Bid” shall contain The Price Bid Format is given below and Bidders are required to fill this up correctly with full details on their letter heads:

FINANCIAL BID

Form- FB-I

The Price Bid Format is given below and Bidders are required to fill this up correctly with full details on their letter heads:

S.N.	Description	Number	Rate for one year per unit (₹)	Total Amount for one year (₹)
1.	Management of Access Points (Indoor & Outdoor) with parts	56		
2.	Maintenance of LAN connection of desktops/laptops/network printers).	300		
3.	Management of networking devices & cabling	30		
4.	Service Tax, if any			
5.	Work contract tax. If any			
6.	Any other charges, if any			
GRAND TOTAL				

Gross total Cost: ₹----- (in figures)

₹----- (in words).

We agree to supply the above goods/works/services in accordance with the technical specifications for a total contract price of ₹----- (in figures) and ₹----- (in words) within the period specified in the NIT or work /purchase order .

Name

Signature of Bidder with official seal



